



Isle of Wight Hockey Club Injuries & Illness Policy

This policy should be read as part of the 'The Isle of Wight Hockey Club' Child Protection Policy.

Policy Statement

'The Isle of Wight Hockey Club' has guidelines and report forms for any injuries children sustain during activities. Where staff or volunteers witness an injury, the parents must be told as soon as possible. If the child needs medical attention we will arrange this immediately and inform the parents/carers as soon as possible. We will always ensure we have up-to-date contact details at sports activities or events and information about any relevant medical conditions.

Emergency Contact Numbers.

The team manager or appointed responsible person will have emergency contact details for all players on file at the location of any training session or match. However, it is advised that each young person also enters these numbers in their mobile phone if they have one. These numbers should be entered as ICE (In Case of Emergency). If there are more emergency contact numbers, they should be entered as ICE1, ICE2 etc.

Illness

Where a young person becomes ill during a training session or a home match, the parent / legal guardian or emergency contact person will be informed immediately with a view to get the young person collected and taken home. If the illness is sudden and severe, first aid will be administered where possible and the emergency services notified before the parent or legal guardian.

Where a young person becomes ill during an away match on the mainland, the parent / legal guardian or emergency contact person will be informed immediately and, in discussion with them, and depending upon the severity of the illness or distress of the young person, arrangements will be made to make the young person comfortable until such time that the team returns home or the young person can be collected.

It is important that all parents or legal guardians understand that it is not normally possible to arrange for the young person to be returned home as this may leave the rest of the team without adequate cover. However, all actions taken will be after discussion with the parent / legal guardian and if the illness is severe or the young person in great distress, all efforts will be made to arrange their immediate return. If the illness is sudden and severe, first aid will be administered where possible and the emergency services notified before the parent or legal guardian.

Injuries

Where a young person becomes injured during training or a match or in the period before or after a match while travelling to and from the fixture, it will be dealt with in the following manner:

If the injury is minor, such as a cut, scrape or bruise, first aid will be administered in line with good practice as directed by The Isle of Wight Hockey Club Child Protection Policy and in accordance with the details held on file of the young person's medical information form.

A written record will be made and the parent / legal guardian informed upon return / collection.

For more serious incidents/injuries we will contact the local emergency services and/or arrange for the young person to be taken to hospital for any treatment as advised / prescribed by the paramedics or the medical practitioner in charge to be administered. The parent/legal guardian or emergency contact will also be informed immediately. An adult volunteer of 'The Isle of Wight Hockey Club' will normally accompany the young person to the hospital. A written record of the incident will be made.

Records

A written record will be kept of any incident requiring first aid or a call to the emergency services. A copy of the form attached will be used for each incident and this may be filled in at the time of the injury/incident occurring or after completion of the match. A copy of the completed incident record form will be made available to the parent/legal guardian if requested.

Good Practice

'The Isle of Wight Hockey Club' recognises that in certain situations, the treatment of minor injuries or bruising can be potentially uncomfortable or embarrassing for the young person. Good practice will be observed in accordance with The Isle of Wight Hockey Club Child Protection Policy.

In case of girls' matches, IOWHC will endeavour to always attend matches with a female volunteer in order to minimise the risk of causing distress when such treatment is required. From time to time it may not be possible for a female volunteer to attend and parents need to be aware that this may occur.



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INCIDENT RECORD FORM

Name of player			
Date		Approx. Time	
Description of injury or incident			
First Action taken			
Treatment carried out by			
Further action taken (if applicable)			
Treatment carried out by			
Comments:			
Players' signature	For IOWHC Team		
	Name:		
	Signature:		